



Application for ParkFlag EcoPASS (T Permit)

**Only Downtown Employees and Business Owners may
apply for a ParkFlag EcoPass.**

The ParkFlag EcoPASS is a type T Permit and is free when a vehicle owner is
excluded from purchasing an E Permit.

Applications will be received at any time and T permits will be issued while supplies last.

Applicant Information (Print or Type)

Name: _____

Address: _____ Zip: _____

Phone: _____ E-mail: _____

Vehicle License Plate No: _____ State: _____

With this application employees must provide copies of two (2) current pay stubs
or a letter of employment from their employer.

Employer / Business Owner Information (Print or Type)

Business Name: _____

Owner's Name: _____ Business License No.: _____

Address: _____ Zip: _____

Phone: _____ E-mail: _____

By signing below, the undersigned understands and agrees to all provisions related to the
program, summarized on the reverse side:

Signature: _____ Date: _____

Mail / Drop-off this application to:

ParkFlag • 6 East Aspen Avenue • Suite 200 • Flagstaff • Arizona • 86001

Or, Email this application to: ParkFlag@flagstaffaz.gov

T Permit Program

Full information about the Transit Permit (T Permit) Program is documented in the Administrative Guidelines of the Comprehensive Parking Management Program. The following are summarized highlights.

- The applicant must be an employee or business owner of a business on a street that has pay-to-park (metered) parking installed on the street in front of the property.
- By requesting a T Permit, the vehicle entered on this application, and the applicant, will be ineligible for an E Permit as long as the ParkFlag EcoPASS is valid.
- ParkFlag has a maximum of 100 T Permits (passes), which enable users to access all Mountain Line fixed route transit services. These will be issued on a “first come, first serve” basis.
- T Permits are issued on an orange Mountain Line “EcoPASS” smartcard. Pass holders must be prepared to tap the card on the reader and show a valid picture ID upon boarding.
- Passes are valid from July 1 – June 30 annually.
- Lost, stolen, or damaged cards should be reported to ParkFlag. There is a \$3 replacement fee for any replacement pass. It is the pass holder’s responsibility to keep the pass safe and intact. No holes may be punched in the pass, and it should not be near excessive heat.
- All passes are non-transferable and may not be used by anyone who is not a current downtown employee. Drivers will confiscate passes that are used fraudulently and report the pass number to ParkFlag.
- If a pass holder is no longer employed in downtown Flagstaff, he/she must surrender the pass to ParkFlag.
- ParkFlag will conduct employment audits, and if an employer cannot verify a T Permit holder’s downtown employment status, the pass will be blocked.
- Mountain Line will conduct a usage audit every six months, and any passes that have not been used at least one time in the six-month period will be blocked and a new pass will be issued to the next person on the wait list.
- Pass holders must abide by the Mountain Line Code of Conduct and follow all posted policies.
- Mountain Line offers a Travel Training program where individuals or small groups can receive personalized instruction on all facets of transit ridership – trip planning, reading the schedule, payment, safety, and more. This service can be scheduled by calling 928-779-6624.
- The T Permit Program is a pilot program between ParkFlag and Mountain Line. The two entities will discuss the future of the program in early 2021 and communicate to all pass holders.

Questions? ParkFlag@flagstaffaz.gov (928) 213-2960