



Application for 2017-18 ParkFlag EcoPASS (T Permit)

Only Downtown Employees and Business Owners may apply for a ParkFlag EcoPASS.

The ParkFlag EcoPASS is a type T Permit and is free when a vehicle owner is excluded from purchasing and E Permit.

**Applications will be received at any time after July 15th, 2017 and
T permits will be issued while supplies last.**

Applicant Information (Print or Type)

Name: _____

Address: _____ Zip: _____

Phone: _____ E-mail: _____

Vehicle License Plate No: _____ State: _____

With this application employees must provide copies of two (2) current pay stubs or a letter of employment from their employer.

Employer / Business Owner Information (Print or Type)

Business Name: _____

Owner's Name: _____ Business License No.: _____

Address: _____ Zip: _____

Phone: _____ E-mail: _____

By signing below, the undersigned understands and agrees to all provisions related to the program, summarized on the reverse side:

Signature: _____ Date: _____

Mail / Drop-off this application to:

ParkFlag • 211 W. Aspen Avenue • Flagstaff • Arizona • 86001

Or, Email this application to: ParkFlag@flagstaffaz.gov

T Permit Program

Full information about the Transit Permit (T Permit) Program is documented in the Administrative Guidelines of the Comprehensive Parking Management Program. The following are summarized highlights.

- The applicant must be an employee or business owner of a business on a street that has pay-to-park (metered) parking installed on the street in front of the property.
- By requesting a T Permit, the vehicle entered on this application, and the applicant, will be ineligible for an E Permit as long as the ParkFlag EcoPASS is valid.
- ParkFlag has a maximum of 100 T Permits (passes), which enable users to access all Mountain Line fixed route transit services. These will be issued on a “first come, first serve” basis.
- T Permits are issued on an orange Mountain Line “EcoPASS” smartcard, and the name of the permit holder will be printed on the back. Pass holders must be prepared to tap the card on the reader and show a valid picture ID (with the same name that is printed on the back of the pass) upon boarding.
- Passes are valid from July 1, 2017 – June 30, 2018.
- Lost, stolen, or damaged cards should be reported to ParkFlag. There is a \$3 replacement fee for any replacement pass. It is the pass holder’s responsibility to keep the pass safe and intact. No holes may be punched in the pass, and it should not be near excessive heat.
- All passes are non-transferable and may not be used by anyone who is not a current downtown employee. Drivers will confiscate passes that are used fraudulently and report the pass number to ParkFlag.
- If a pass holder is no longer employed in downtown Flagstaff, he/she must surrender the pass to ParkFlag.
- ParkFlag will conduct employment audits, and if an employer cannot verify a T Permit holder’s downtown employment status, the pass will be blocked.
- Mountain Line will conduct a usage audit every six months, and any passes that have not been used at least one time in the six-month period will be blocked and a new pass will be issued to the next person on the wait list.
- Pass holders must abide by the Mountain Line Code of Conduct and follow all posted policies.
- Mountain Line offers a Travel Training program where individuals or small groups can receive personalized instruction on all facets of transit ridership – trip planning, reading the schedule, payment, safety, and more. This service can be scheduled by calling 928.679.8911.
- The 2017-2018 T Permit Program is a pilot program between ParkFlag and Mountain Line. The two entities will discuss the future of the program in early 2018 and communicate to all pass holders.

www.Facebook.com/ParkFlag

Questions?

ParkFlag@flagstaffaz.gov

(928) 213-2969